



# Uniform Policy

## **PURPOSE/RATIONALE:**

The Uniform Policy has been developed to define the standards expected of the clothing worn by all students of this College. The uniform provides for all seasons and for a variety of tastes. Wearing of uniform encourages a sense of belonging, provides ease of identification and projects our high standard to the local community.

This policy aims to cover the following items:

- Clothing
- School Shoes
- Jewellery and Make-up
- Facial piercings & hair colour
- Tattoos

## **BROAD GUIDELINES AND EXPECTATIONS:**

- Wearing of the school uniform is compulsory for all students enrolled at the College.
- The school uniform should be worn properly, be clean and neat.
- The uniform clothing range and design will be open to review as the need arises.
- Accommodations in regard to uniform will be made for students of religious beliefs such as Muslims.
- Students are expected to be in complete uniform when coming to school, whilst at school and when going home.
- Students are expected to wear full uniform on school excursions. Students will not be allowed to attend if uniform requirements are not met.
- Sports Uniform is compulsory for Physical Education/Sports activities unless otherwise specified.

## **GUIDELINES FOR MANAGEMENT OF UNIFORM:**

- When students are out of uniform for any legitimate reason, a note from a parent/guardian is required.
- Students who come to school out of uniform without a note from a parent/guardian will have their names recorded and further action will be taken. Year Level Coordinators will issue a consequences each time a student is out of uniform. This will include: warning, detentions (lunchtime then afterschool) and suspension. Parents will be notified at each occasion.
- Teachers will confiscate incorrect items of clothing, such as jackets and hoodies. These will be kept for a week by the Year Level Coordinator. Parents will be notified of this.

The following situations are deemed to be acceptable reasons for not wearing school uniform.

- School excursions where uniform is inappropriate for the activity
- Outdoor education activities
- Trade related activities where industry or OH&S issues dictate.
- Long term school excursions/camps
- A designated out-of-uniform day.

#### **GUIDELINES FOR APPAREL:**

Students are welcome to wear extra T-shirts underneath their polo shirt; however they **must not be seen** either at the neckline or at the bottom of the shirt or sleeve. The school jacket is the only acceptable jacket to be worn over the top of uniform. Leggings are not part of the uniform and therefore not acceptable. A school approved VCE top may be worn by senior students in class. School baseball or plain navy blue caps are permitted to be worn outdoors only. Blue or White Scarves may be worn and hair attire must be moderate.

#### **GUIDELINES FOR JEWELLERY AND MAKEUP:**

Students wearing jewellery will be asked to consider its appropriateness for school. No more than two pairs of earrings may be worn in each ear and earrings must be of 5c piece size or smaller. A watch with one small sentimental bracelet may be worn as well as one small sentimental necklace. Excessive jewellery will be removed and will impose a uniform breach. Make-up must also be minimal.

#### **GUIDELINES FOR FACIAL PIERCINGS & HAIR COLOUR:**

Facial piercings are permitted at Yarra Hills Secondary College. These must be a small, discrete clear plastic or metal piercing. Earlobe stretchers are not permitted. Students are permitted to have up to two facial piercings. During classes where the piercing poses a potential hazard (for example, but not limited to, sport, woodwork etc.) the student must remove or cover the piercing as directed by the teacher.

Hair colour must be natural and no extreme hair styles are permitted.

#### **GUIDELINES FOR TATTOOS:**

In Victoria, it is illegal to tattoo a person under the age of 18. Students will ensure that, as far as is practicable, any tattoos they have are covered and not at all visible when at school or when on school activities. Students with tattoos that are readily visible and are, as deemed by the college principal, offensive or to have inappropriate content, will cover such tattoos with skin-coloured tape at school and at all school-related activities. Any appeals against this policy can be directed to the School Council President.

#### **GUIDELINES FOR SCHOOL SHOES:**

The style of footwear worn should complement the smartness of the school uniform. Shoes should conform to the following aspects:

- Be all black polishable
- Be leather or leather look-a-like
- Be lace up or T-bars
- Have an enclosed toe
- Be cut to fit below the ankle
- Have no metal tips
- Have standard low heels
- Runner style shoes are not permitted

Boots and platform shoes will not be permitted.

**GUIDELINES FOR SPORTS UNIFORM:**

- All students will be required to change into sports uniform for Physical Education classes
- Physical Education staff are responsible for enforcing this and applying consequences.
- At the end of the lesson students are expected to change into normal uniform.

**DUTY OF CARE:**

This Uniform Policy affirms the requirements of the *Sun Protection Policy* for protection from harsh sunlight. There is a hat available in the uniform list. The College provides protective clothing where appropriate for Technology subjects, Science and Art.

**RESPONSIBILITIES:**

Responsibility for operation of the Uniform Policy is to be shared equally between the student, parents, staff and Year Level Coordinators.

**Students** are responsible for wearing their school uniform correctly and communicating any difficulties to teachers for not meeting uniform requirements.

**Parents** are responsible for providing the uniform items of clothing and footwear, so that their child will be able to comply with College requirements. Communication of family difficulties or other concerns should be directed to the Student Wellbeing Coordinator, Year Level Coordinator, Home Group Teacher or Campus Principal.

**Year Level Coordinators** are responsible for issuing of uniform passes and consequences for repeat offenders and may confiscate non-uniform items.

**All staff** will refer students who out of uniform to the Year Level Coordinator via Compass and may confiscate non-uniform items. Parents will be contacted of continual uniform breach.

**Ratified by School Council February 2023**