

11 February 2019

Dear Parents/Guardians

### SCHOOL COUNCIL ELECTIONS – 2019 NOTICE OF ELECTION AND CALL FOR NOMINATIONS

An election is to be conducted for members of the School Council of Yarra Hills Secondary College.

The College Council membership is made up of six parents, four Department of Education and Training (DET) employees, not including the College Principal, and four co-opted community members. Normally, each year, half of the membership in the first two categories must present for re-election. Positions in the third category are filled by co-option from the College or wider community when the elected Council meets.

Positions in the Student Category are elected by the students themselves and will be carried out at school. At this time, only a student representative from Year 11-12 on the Mooroolbark Campus is required. (If a Year 12 student is elected this will be for a 1 year tenure and a further election in 2020 will take place for the remaining year's vacancy).

Information fliers on the requirements of being a Council Member (both Parent and Student) are available from the General Office when collecting a Nomination Form.

The terms of office, membership categories and number of positions in the two categories open for election this year are as follows:

| Membership Category                                      | Term of Office   | No. of Positions |
|--|--|------------------|
| <b>Parent (2 Years)</b>                                  | From the day after the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021 | <b>3</b>         |
| <b>DET Employee (2 Years)</b>                            | From the day after the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021 | <b>2</b>         |
| <b>Community Member (2 Years)</b>                        | From the day after the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021 | <b>2</b>         |
| <b>Student Member (2 Years unless a Year 12 student)</b> | From the day after the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021 | <b>1</b>         |

Nomination forms for the above positions are available at the General Office at each campus, on the school website or your Compass home page under "My News". Members of the College community are invited to nominate for these vacancies. Nomination forms must be lodged at the General Office of your campus by 4.00pm on **Monday 18 February 2019**. If **NO** election necessary – a Declaration will be made **Wednesday 20 February 2019**.

If the number of nominations in each category is greater than the number of vacancies, an Election by Ballot will be held. Ballot papers and voting procedures (for parent/student/staff categories) will be notified on Compass and Yarra Hills website on or before **Monday 25 February 2019**. The close of the ballot will be **Monday 4 March 2019**. The counting of the vote will be held **Tuesday 5 March 2019** and the declaration of the ballot will take place on **Wednesday 6 March 2019**. The Annual General Meeting will be held **Tuesday 19 March 2019** when Cooption of Community Members will take place.



**Darren Trippett**  
**College Principal**